AGENDA

UW-GREEN BAY FACULTY SENATE MEETING NO. 3

Wednesday, 19 November 2003, 3:00 p.m.

PHOENIX ROOM C, University Union

Presiding Officer: Illene Noppe, Speaker

Parliamentarian: Professor Kenneth J. Fleurant

AUTOMATIC CONSENT

1. Approval of minutes of UW-Green Bay Faculty Senate Meeting No.2, October 15, 2003 (attached)

ACTION ITEM

1. Resolution on the Granting of Degrees (attached)

DISCUSSION ITEMS

1. Faculty Status for Lecturers (attached) Presented by Professor Clifford Abbott

2. Senate Procedures: Current Constraints and Alternatives Presented by Professor Clifford Abbott

3. House Rules for the Senate (attached) Presented by Professor Clifford Abbott

INFORMATION ITEMS

1. Report on Campus Athletics Presented by Ken Bothof, Director of Intercollegiate Athletics

2. Report of the Provost Presented by Provost Sue K. Hammersmith

3. University Committee Report Presented by Professor Clifford Abbott, Chair

OPEN FORUM

1. Faculty advocacy, ombudsperson, and campus climate

NEW BUSINESS

ADJOURNMENT

<u>MINUTES 2003-2004</u>

UW-GREEN BAY FACULTY SENATE MEETING NO. 2

Wednesday, October 15, 2003

Niagara Room BC, University Union, (quorum present, meeting called to order at 3:02 p.m.)

Presiding Office: Illene Noppe (HUD-UC), Speaker

Parliamentarian: Kenneth J. Fleurant, Secretary of the Faculty and Academic Staff

<u>PRESENT:</u> Clifford Abbott (ICS-UC), Greg Aldrete (HUS-UC), Denise Bartell (HUD), Forrest Baulieu (ICS), M. Jan Bradfield (COA), Peter Breznay (ICS), Gregory Davis (NAS-UC), Sally Dresdow (BUA-UC), Sue Hammersmith (Provost), Craig Hanke (HUB), Michael Hencheck (NAS), Aeron Haynie (HUS), Timothy Kaufman (ED), Harvey Kaye (SCD), Anne Kok (Soc. Wk), Michael Kraft (PEA), William Lepley (BUA), Richard Logan (HUD-UC), Steven Meyer (NAS), Steve Muzatko (BUA), Tom Nesslein (URS), Gilbert Null (HUS), Ellen Rosewall (COA), Bruce Shepard (Chancellor), Linda Tabers-Kwak (ED), Patricia Terry (NAS), William Witwer (COA).

<u>NOT PRESENT</u>: Derryl Block (NUR), Bryan Vescio (HUS).

<u>REPRESENTATIVE</u>: Sarah Tebon, (Student Government)

<u>GUESTS</u>: Dean Carol Blackshire-Belay, Dean Fritz Erickson, Associate Provost Timothy Sewall, Associate Dean Joyce Salisbury, Scott Hildebrand (Univ. Communications), Mike Schmitt (AS Committee)

AUTOMATIC CONSENT

1. <u>Approval of Minutes of UW-Green Bay Faculty Senate Meeting No. 1, September 17, 2003</u>

The minutes were approved without change.

CHANCELLOR'S REMARKS

The campus has lost a good friend with the passing of Jake Rose, who has left a mark on much that has happened for the public good in NE Wisconsin, including the UW-Green Bay. We need to pass his example of community involvement along to our students so that they know that the measure of success is not what they have gained, but what they have given.

The community recognizes the quality of our programs, and we are better positioned than any other UW campus to move forward with community alliances and allegiances that we have forged. Recent successful examples of cooperative ventures are <u>W</u>;<u>t</u>, various lecture series and the upcoming Institute for Social Justice Forum in memory of Gary Weidner.

From Madison: nothing new to report on budget, and it continues to look like there may be no need for a mid-year budget reduction in January as feared. The Regents recommended a 4%-4% pay raise for the biennium. The Governor says there is only enough money for 1% in the second year. That remains to be seen. A recent legislative proposal to reduce access to sabbaticals appears to be dead at least in the form of the current bill, thanks in part to those who went to Madison recently to talk about sabbaticals with legislators. Also in the political mill at the moment is tuition for out-of-state students. Legislators have a hard time seeing the many benefits (including financial) that out-of-state students bring to Wisconsin. Increasing out-of-state tuition is not good either for the State economy or the UW.

ACTION ITEM

Revision of UWGB 54.03 (B) Personnel Council Code. UC Chair Abbott presented the Council's proposal to strike the words **below four** of paragraph 3. The proposal was discussed at the previous meeting and returns in the same form:

> 3. A member of the Personnel Council shall not take part in the deliberations or voting of the Council in the review of a candidate if the Council member is also a member of any other unit, program, or committee which is responsible for reviewing the candidate. When the operation of this rule reduces the active membership of the Council ~~below four~~, the University Committee will designate alternative members to fill all vacancies caused by recusal.

Senator Logan moved adoption of the proposal. No further discussion was required. The **motion carried unanimously with 28 votes.**

INFORMATION/DISCUSSION ITEM

1. Senate Procedures: Current Constraints and Alternatives, presented by University Committee Chair, Clifford Abbott. When procedures are not written and there is substantial change in personnel, institutional memory is stressed. Increasingly complex legal implications add to the need to solidify the Senate's rules for conducting its business, prompting this discussion. Referring to code and tradition, Abbott recapped current procedure in two areas:

> a. **Ways items come before the Senate**: 1) The University Committee brings them forth. 2) Other governance groups or individuals bring items to the UC. 3) At each Senate meeting, Senators may raise issues for consideration at a future meeting under "new business." 4) 10% of the faculty can require the Senate to consider an issue.

> b. **How the Senate conducts its business**: Past practice has been to move items along in three stages (information, discussion, action) generally spanning three meetings. Moving through the stages faster is subject to constraints of Wisconsin Open Meetings Law that allow no action unless proper notification of intended or possible action has been given. The UC seeks feedback, and hopes the Senate will consider whether there are better alternatives for conducting its business more efficiently. Some possibilities are: 1. Stay with the *status quo* but always state the possibility on Senate agendas that items may be moved to action items. 2. Give important items (such as code changes) two readings so that people can expect that such items will require consideration at two meetings. 3. Use a system based on Robert's rules of "new business: and "old (or continuing) business" and take up each item serially to conclusion.

Senator Null: Would the two-reading solution just move from a three cycle to a two-cycle process?

Chairman Abbott: The Senate might wish to decide which issues are best handled slowly (changes in code, approval of new programs, e.g.) as opposed to issues appropriately handled more expeditiously (Resolutions, e.g.). Deciding what business needs two readings would allow the Senate to act on all other agenda items directly.

Senator Baulieu: UC could identify on the Agenda business the Senate might wish to act on in one meeting.

Chancellor Shepard: Requiring two readings for certain issues (which should be easy to define) while all others are simply listed as agenda items to be disposed of as the Senate chose might be the best of both worlds.

INFORMATION ITEMS

1. A written Report of the Provost was previously distributed, to which Provost Hammersmith added *viva voce* praise for two successful campus-community endeavors: the Chancellor's scholarship dinner that raised $8500 for scholarships and the play W;t, presented in conjunction with a major interdisciplinary conference on death and dying. The Strategic Budgeting and Budget Building Committee is meeting weekly and has circulated a draft document on which it is seeking comments.

Senator Abbott asked about the Regents' technical college transfer proposal, expressing concern that agreements to accept courses from the technical colleges could be made at System level. Noting that the proposal appears to stem from significant pressure on the System to increase the number of college graduates in the State, the Provost explained that the intent is to identify a list of courses declared acceptable for transfer by faculty at all UW campuses. The Chancellor added his understanding that there will be a System-wide engagement of faculty in these matters. Senator Kaye cautioned that this is insidious business, that transfer agreements (as in the case of Police Science) have been made in spite of faculty opposition, and he urged that we refuse all transfer agreements that undermine our general education efforts and curricular integrity. Responding to the reference to Police Science, the Chancellor assured the Senate that he would never sign inter-institution articulation agreements without the explicit endorsement of appropriate program faculty on our campus. Discussion meandered in several other directions: whether the goals of general education are reconcilable with those of technical education; the likelihood of efforts to merge UW and the technical college system; the possibility of requests for four-year degrees at the technical colleges.

2. University Committee Report , presented by Chairperson Clifford Abbott. The UC:

☐ Engaged Dean Blackshire-Belay in discussions of her General Education proposal and the somewhat anomalous situation of the Physical Education program;

☐ Discussed shared governance issues with Dean Erickson;

☐ Responded to priorities suggested by the SBBBC, encouraging the group to include ways to protect and enhance our academic distinctiveness and spirit of innovation.

☐ Notes that the proposal for Global Studies minor is in the Form A preparation stage and will be before the Senate soon;

☐ Has begun discussions with the Academic Staff Council and the Student Government Association on strengthening shared governance on our campus.

NEW BUSINESS

Senator Logan requested that the Senate consider not just how it conducts its business but more importantly whether it is focused on the most important curricular and personnel issues.

The meeting adjourned at 4:14 p.m.

Respectfully submitted,

Kenneth J. Fleurant

Secretary of the Faculty and Academic Staff

Faculty Senate Action Item #1, 11/19/03

RECOMMENDATION ON THE GRANTING OF DEGREES

(Implemented as a Faculty Senate Document #89-6, March 21, 1990--action to be taken in advance of each commencement exercise and in the following language--dated as appropriate):

> Be it resolved that the Faculty Senate of the University of Wisconsin-Green Bay, on behalf of the Faculty, recommends to the Chancellor and the Vice Chancellor of the University that the students certified by the Registrar of the University as having completed the requirements of their respective programs be granted their degrees at the fall 2003 Commencement.

Faculty Senate Discussion Item #1, 11/19/03

Lecturers with Faculty Status

Version passed by Faculty Senate September 2002

51.12 Faculty Status. **Within the guidelines from UW-System, the hiring interdisciplinary unit executive committee sets the distinctions among the ranks of lecturers and specifies responsibilities at the time of (re)appointment. The distinctions will include that: associate lecturers do not have faculty status; the ranks of lecturer (no-prefix) and senior lecturer require teaching appointments of at least half time and do have faculty status. Faculty status for teaching academic staff is thus a condition of an appointment to the rank of lecturer (no-prefix) or senior lecturer. Faculty status is conferred for the duration of the lecturer's appointment. Lecturers of any rank are appointed by the appropriate Dean(s) on the affirmative recommendation of the appropriate interdisciplinary unit executive committee (see 51.10 A).**

Proposal

51.12 Faculty Status. Within the guidelines from UW-System, the hiring interdisciplinary unit executive committee sets the distinctions among the ranks of lecturers and specifies responsibilities at the time of (re)appointment. The distinctions will include that: associate lecturers do not have faculty status; ~~the ranks of lecturer (no-prefix) and senior lecturer require teaching appointments of at least half time and do have faculty status~~ **the rank of lecturer (no-prefix) may have faculty status at the discretion of the interdisciplinary unit executive committee; the rank of senior lecturer has faculty status**. Faculty status for teaching academic staff is thus a condition of an appointment to the rank of lecturer (no-prefix) or senior lecturer. Faculty status is conferred for the duration of the lecturer's appointment. Lecturers of any rank are appointed by the appropriate Dean(s) on the affirmative recommendation of the appropriate interdisciplinary unit executive committee (see 51.10 A).

Faculty Senate Discussion Item #3, 11/19/03

House Rules for the Faculty Senate

1. Meeting notification

   Notification of Faculty Senate meetings shall be in accord with the state requirements of Wisconsin's open meetings law. An agenda must be available at least 24 hours before the meeting. No actions may be taken at the meeting that are not listed on the agenda as planned or possible actions.

2. Preparation of agenda

   Preparation of the agenda is the responsibility of Secretary of the Faculty and Academic Staff, Speaker of the Senate, University Committee, and the Chancellor (52.07 B. 1.). Items for future agendas may come from: items introduced in a Senate meeting during New Business (52.06 F.); petitions from ten percent of the Faculty (52.08 B.); or requests from individual faculty members through a senator (52.08 B.) or through the University Committee.

3. Parliamentary procedure

   Parliamentary procedure shall be governed by Robert's Rules or the Standard Code.

4. Quorum definition

   A majority of Senate members, not counting ex-officio members, shall constitute a quorum.

5. Automatic consent

   There shall be no "automatic consent" items on the Senate agenda, although there may be items such as the approval of minutes that are automatically included on the agenda.

6. Proxy, absences, subs

Senators may be replaced as per (52.05) for the remainder of their terms, but if a Senator cannot make a particular meeting, there shall be no voting by proxy or substitution as per (52.03 B. 4).

7. Speaking recognition and limits

The Speaker of the Senate must recognize all those who speak at a Senate meeting and may limit participation in the interests of full discussion. Robert's Rules suggest recognizing people who have not yet spoken before giving the floor to someone who has already spoken and that ten minutes is a reasonable limit for holding the floor.

8. Disposition of approved motions

Actions taken by the Senate shall be sent to the Chancellor for implementation. Resolutions calling for action should include a date of effectiveness.

9. Policy on first and second readings

Proposals to change codification or make significant policy change shall come before a meeting of the Senate for discussion prior to any action taken at a subsequent meeting.

10. New business

New Business may include: discussion items intended to be enacted at the next meeting (first readings of proposals); discussion items not intended for action; items (except code changes and significant policy changes) for immediate action; and proposing items for future consideration.

11. Open forum

An Open Forum is an opportunity for any member of the Senate to pose a question or raise an issue and an opportunity for other members to react. No motions may be enacted during an Open Forum.

11. Order of business

The categories of business before the Senate shall have the following order:

Call to Order; Approval of the Minutes; Chancellor's Report; Continuing Business; New Business; Provost's Report; University Committee Report; Open Forum; Adjournment.

12. Adjournment procedure

Adjournment happens automatically at 5:00 p.m. unless the meeting is extended by a two-thirds vote.

Report to the Faculty Senate

Submitted by Sue K. Hammersmith, Provost

University of Wisconsin-Green Bay

November 19, 2003

I. BOARD OF REGENTS ACTIONS

At its November meeting, the UW Board of Regents approved Parts I-IV of the proposed plan pertaining to the transfer of students from the Wisconsin Technical College System (WTCS) into the University of Wisconsin

System and deferred Parts V and VI. Jeff Entwistle will serve on a UW-System committee to consider implementation.

The Board also approved revisions to the UW-Green Bay Faculty Governance Handbook, Section 6.01: Complaints, which had been approved by the UWGB Faculty Senate in December 2002.

II. FACULTY/STAFF LOUNGE

Responding to suggestions from both faculty and staff, I have reserved the Point Sable room for faculty and staff use from 11:30 AM-1:30 PM Monday-Friday, except for a few days when that room already had been scheduled for student meetings. I also am reinstating the availability of free coffee for faculty and staff during that time. Unfortunately, the room is still closed for replacement of a heating coil. The new arrangements will begin after that repair has been completed.

III. ACADEMIC AFFAIRS PLANNING PROCESS

 The SBBBC has reviewed a proposal for the formation of an Academic Affairs planning process. That proposal is currently being reviewed by the University Committee, the Academic Staff Committee, the Senate Committee on Planning and Budget, and the Budget Unit Chairs of LAS and PGS. This process would include a variety of activities over the first year that would allow us, beginning in 2004-05, to integrate planning across the divisions and to use it to guide our common efforts. A broad-based Planning Committee would be central to the process, and each division would be encouraged to have its own open, participative planning process. Copies are available for review, and feedback is welcome.

IV. NEW ERA

NEW ERA stands for the Northeast Wisconsin Educational Resource Alliance. Led by the Chancellors of UW-Green Bay and UW-Oshkosh, it brings together for our region both comprehensive universities, the UW colleges, the College of Menominee Nation, and the Wisconsin Technical Colleges in our region. Annual reports will be distributed at the Senate meeting. Some of the activities which we are talking about joining forces on include professional development, adult access, enrollment management, market research, enhanced communication, and facilitating our students' ability to get the educational resources they need within our region. As we move ahead, I expect that there will be many opportunities for faculty to get together with their peers at other institutions to work on anything from shared intellectual interests to joint programming to recruitment of majors to perhaps the eventual development of additional graduate programs. The agenda is not yet defined, and your ideas are welcome.